



# Park Facility Reservation Application

*Rental Fees: (4 hour minimum)*

**Security Deposit \$50.00**

**DuPont Residents** - \$36.00 for 4 hour rental

Additional hours are billed at \$9.00/hr

**Non- DuPont Residents** - \$52.00 for 4 hour rental

Additional hours are billed at \$13.00/hr

**Groups over 50** - \$75.00 for Special Event Permit Application

**Clocktower Stage and/or Sport Fields** – Fees listed in the  
Park Facility Use and Reservation Policies Document

**GROUP:**

**CONTACT:**

**ADDRESS:**

**CITY:**

**STATE:**

**ZIP:**

**DAY PHONE:**

**EMAIL:**

**TYPE OF ACTIVITY:**

**ESTIMATED ATTENDANCE:**

**DATE OF RESERVATION:**

**TIME OF RESERVATION:**

## Site & Facility Requested:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Chief Leschi Park       | <input type="checkbox"/> Clocktower Park | <input type="checkbox"/> Edmond Village |
| <input type="checkbox"/> Ethel Lumsdon Park      | <input type="checkbox"/> Garry Oaks Park | <input type="checkbox"/> Iafrati Park   |
| <input type="checkbox"/> Robinson Park           | <input type="checkbox"/> Ross Plaza      | <input type="checkbox"/> Sellers Park   |
| <input type="checkbox"/> DuPont Powderworks Park |  |   |

## Park Amenities Requested:

\_\_\_\_\_ Applicant acknowledges that alcoholic beverages are not allowed in City of DuPont parks

\_\_\_\_\_ Applicant acknowledges that I am responsible for my own set-up and clean-up, including garbage removal from the site. I have seen the shelter area that I am reserving and am familiar with its overall condition. I am aware that due to the efforts of rain, wind and other park patrons, the outdoor facilities may not be as clean when I arrive as when routine maintenance was completed.

\_\_\_\_\_ Applicant acknowledges that pets are kept on a leash at all times. I am aware to clean up after my pet.

\_\_\_\_\_ Applicant acknowledges that any activities requiring set up of special equipment or sound amplifications must be approved in writing prior to the reservation date through the special event permit process.

\_\_\_\_\_ Applicant acknowledges that a copy of the permit must be with me on the day of the reservation.

\_\_\_\_\_ Applicant acknowledges that cancellations must be made 2 weeks prior to the reservation date. No refunds for cancellations within 2 weeks of reservation date.

\_\_\_\_\_ Applicant acknowledges that the City of DuPont reserves the right to cancel a reservation.

The organization using these City of DuPont facilities shall indemnify and hold harmless the City of DuPont, its officials, officers, agents, employees, volunteers, representatives, from and shall process and defend at its sole expense, any and all claims, demands, damages, suits of law or at equity, liabilities, losses judgments, lien expenses and costs arising out of or occasioned by performance, acts, and/or omissions by the applicant, if employees, agents representatives or volunteers relative to any activity and/or services concerning this reservation. In the event of recovery due to the aforementioned circumstances, the applicant shall pay any judgment or lien arising therefrom, including and all costs thereof.

It is my responsibility to review the City of DuPont Rule and Regulations and discuss with all members of my group. I hereby certify that I am the authorized representative of the organization or group listed and that the application statements are true to the best of my knowledge. I agree to abide by the rules and regulations for use of city parks. Failure to abide by Park Rules & Regulations could result in immediate loss of privileges for current and future use. I accept responsibility for any violations pertaining to the facility reserved.

Signature of Responsible Party \_\_\_\_\_ /\_\_\_\_/\_\_\_\_\_  
Date

**Payment Method:**

Cash : \$  Check: No.  , \$ Credit: \$

RECEIPT #

Date Paid/Staff Initials \_\_\_\_\_

USE CONDITONS: \_\_\_\_\_

Mailing and Hand-Delivery Address:

**City of DuPont**  
1700 Civic Drive  
DuPont, WA 98327  
(253) 912-5381

*\*If there is an issue, please call after hours at (253) 396-2152*